



Thank you for giving us the opportunity to list your home! Please provide us with the following information in order for us to better assist you in this process.

Property Address: _____

Seller: _____

Email: _____

Phone Number: _____ Home Cell Work
_____ Home Cell Work

Showing Instructions

When we receive a request to show your home, how would you like us to contact you?
 Text Email Phone

Other instructions: _____

Utilities

<i>Company</i>	<i>Appliances</i>				
Gas: _____	<input type="checkbox"/> Heating	<input type="checkbox"/> Cooling	<input type="checkbox"/> Hot water	<input type="checkbox"/> Oven/Range	
Electric: _____	<input type="checkbox"/> Heating	<input type="checkbox"/> Cooling	<input type="checkbox"/> Hot water	<input type="checkbox"/> Oven/Range	
Water: _____					
Trash: _____					
Internet: _____					TV: _____

☆ Road Maintenance Agreement: **Yes** **No** **N/A** How much: _____

☆ Are there any items affecting the condition of the property that should be disclosed to the buyer? Such as: Wet basement, un-permitted improvements, zoning violation or the like. **Yes** **No** Explain: _____

☆ Are there any easements or rights of way (other than for utilities)? Please Explain: _____

HOA

Association: _____ How much is the HOA Fee? _____
Contact Name: _____ Any additional fees: _____
Address: _____ What's the payment frequency: _____
Email: _____ Phone Number: _____

Mortgage

Estimated Payoff: _____ ACC # _____ Bank Name _____

If applicable, please provide us with copies of:

- Utility billing history (previous 12 months)
- Well information
- Septic information
- Plat
- Deed restrictions

Lease Items

- Water Softener
- Fuel Tank
- Alarm System
- Other (Specify)

Contact Information

Seller Signature _____ Date _____

